

Kodiak Christian School **School Board Candidate Application**

In order to carry out their responsibilities, a Board member must not be a novice Christian but must possess good spiritual maturity and show good evidence in the control and conduct of his or her family. Board members should be those with leadership talents who will devote sufficient time to the task.

Titus 3:17, Titus 1:7-9

Board Members must subscribe to the school's vision.

The following shall be required of each board member:

1. Personal testimony of salvation;
2. Recommendation by church pastor;
3. Affirmation of the Corporation's Statement of Faith;
4. Membership in a local church; and
5. Child or children currently enrolled in the school who had been enrolled during the prior semester.

Qualifications 4 and 5 above may be waived, upon application and on an individual basis, by a two-thirds (2/3) majority vote of the Board.

Board Meeting Attendance. Board members will be annually evaluated on the basis of at least 75% expected attendance at board meetings. Any exception to the rule will require a waiver by Board action.

School Board Responsibilities

The following is a general list of Board responsibilities:

1. To be the spiritual leaders of the school, to seek God's will and direction for the school, and to take responsibility for preservation and restoration of right relations, primarily our relations with God.
2. Establish the priorities of the school.
3. Hire one or more qualified administrator(s) as needed for the school
4. Set the salary schedule for the administration, faculty and staff.
5. Nominate candidates for the School Board.
6. Recommend and present the annual budget.
7. Monitor income and expenditures against the budget and take corrective action if needed.
8. Maintain open communication with the faculty, parents, alumni, and friends.
9. Maintain proper relationships with government authorities.
10. Monitor all school activities and make recommendations for improvement.
11. Know the KCS Mission Statement and Key Values, be familiar with the KCS Philosophy of Education, read *Serving God on the School Board*.
12. Be committed to Christian Education as shown by:
 - a. Reading books on the subject of Christian Education as chosen by Board action.
 - b. Attend Christian School Conferences at least once each Board term (3 years) if feasible.
13. Members who have children of school age should have them enrolled in the Kodiak Christian School or request a board waiver.
14. Exercise final authority in the school in all matters as directed by the Articles of Incorporation.

Kodiak Christian School

Committee Job Descriptions

Chair: The chair is the presiding officer at board meetings and only votes in the case of a tie.

Vice Chair: Substitutes for the chair as presiding officer at all board meetings if the chair is not able to attend.

Treasurer: Responsible for the school's financial records, prepares reports for the monthly boards meeting, prepares projection of income and expenses to the end of the school year, makes recommendations of investment of various school funds, and prepares information for the budget planning sessions. Conducts interviews with parents seeking tuition assistance, makes allocations according to principles established by the board and keeps all specific personal information confidential.

Secretary: Records and disseminates the minutes for all board meetings, collects and tallies board votes submitted in writing or via email.

Facility Committee: Responsible for installation, maintenance, and repair of school property including computers, computer peripherals, audio-visual equipment, playground equipment, vehicles and classroom equipment. The committee works in coordination with appropriate people in host churches to maintain the buildings in which the school is located. The committee participates in safety and fire inspections with appropriate state and local personnel and coordinates workdays.

Personnel Committee: Responsible for conducting interviews with prospective employees and makes recommendations to the board on such matters.

Education Committee: Works with the administrator and teachers to review and make recommendations on specific issues dealing with instructional subjects and practices at KCS as well as keep the board informed on local, state and national issues dealing with education in public and private schools.

Current Issues Committee: Reports to the board on all matters of pending or recent legislation on the local, state or national level which could affect KCS or are of interest to private schools.

Public Relations Committee: Responsible for general advertisements and publicity concerns of KCS including items such as the annual "Back to School" edition of the newspaper, brochures in local churches, seeing media coverage of special school events, winners in contest such as the spelling and geography bees, extracurricular activities, and sports. This committee is not responsible for advertisement for fundraisers or job openings.

Athletic Committee: Responsible for oversight of the athletic programs of KCS including making recommendations to the board of any policy changes dealing with sports teams which represent the school.

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Name

Phone Number

Spouse Name

Address

Names and ages of children:

_____	_____
_____	_____
_____	_____
_____	_____

Do you currently have (a) child(ren) enrolled in Kodiak Christian School? Yes No

Have you had a child enrolled at KCS for at least two semesters? Yes No

Church Involvement:
Name of Church: _____ Are you a Member? _____
Church Activities: _____
Pastoral Recommendation:
Name: _____ Phone: _____
Address: _____

Please share a brief summary of your Christian testimony:

Candidate’s Statement

Please provide a statement that introduces you to our Kodiak Christian School families and highlights your desire to serve the Lord on this Christian School Board.

Your statement will be published in the School Board Election Ballot.

Suggested topics: Why you wish to be on the Kodiak Christian School Board; what you hope to accomplish while on the Board; what relevant experience you may have; how you are answering God’s call in your life; and/or your Christian testimony.

Statement of Faith

*We believe the Scriptures of the Old and New Testaments are inspired by God and are inerrant in the original writings; that they are of supreme and final authority in faith and life.

*We believe in one God, eternally existent in three persons, Father, Son and Holy Spirit.

*We believe in the deity of our Lord Jesus Christ, in His virgin birth and sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in his bodily resurrection, in his ascension to the right hand of the Father and in his future personal return in power and glory.

*We believe that for the salvation of the lost and sinful man regeneration by the Holy Spirit is absolutely essential.

*We believe in the resurrection of both the saved and the lost; those who are saved unto the resurrection of life, and those who are lost unto the resurrection of damnation.

*We believe in the spiritual unity of all believers in our Lord Jesus Christ.

*We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life.

After reading the above Statement of Faith, I fully support the Statement as written without mental reservations.

Signature

Date